



## Application for Individual MLIC Library Services

**By signing this document, applicants agree to abide by the following limitations and restrictions:**

- \*Access/Circulation privileges to the Mabee Legal Information Center (MLIC) do not include remote access to electronic databases.
- \*All materials are subject to recall. Fines are assessed if recalled materials are not returned by the recall date.
- \*Cards are non-transferable and must be shown each time the building is entered.
- \*All lost or damaged materials will be charged to the patron.
- \*All overdue fines and charges are the responsibility of the patron.
- \*The MLIC reserves the right to deny, limit, or terminate access and/or circulation privileges for any reason at any time.
- \*Abuses of the MLIC or University of Tulsa policies will lead to termination of all Library privileges.
- \*TU's Computer Use and Copyright Policies will be strictly enforced at all times.
- \*Individuals must be an Oklahoma attorney, TU College of Law graduate, or TU Paralegal graduate to apply for Access/Circulation privileges to the MLIC.

Please visit our website at [law.utulsa.edu/MLIC](http://law.utulsa.edu/MLIC)

### APPLICANT INFORMATION (Please Print)

Name \_\_\_\_\_ Date \_\_\_\_\_  
First Middle Initial Last

TU ID Number \_\_\_\_\_ OBA # \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Telephone ( ) \_\_\_\_\_ Business Telephone ( ) \_\_\_\_\_

E-mail Address \_\_\_\_\_

### ALUMNI PRIVILEGES (Only for Graduates of TU College of Law)

What was your name at the time of graduation? \_\_\_\_\_  
What degree did you earn from TU? \_\_\_\_\_ What year did you graduate? \_\_\_\_\_

\_\_\_\_\_ I wish complimentary access. (No circulation privileges.) [LGA]

\_\_\_\_\_ I wish to purchase circulation privileges in the amount of \_\_\_\_\_ (see prorated fee schedule) starting in the month of \_\_\_\_\_ 2018 and ending December 2018. [LGC]

### INDIVIDUAL PRIVILEGES

*I am an attorney not affiliated with The University of Tulsa and wish to purchase services by becoming a Library Associate.*

\_\_\_\_\_ I wish to purchase access privileges in the amount of \_\_\_\_\_ (see prorated fee schedule) starting in the month of \_\_\_\_\_ 2018 and ending December 2018. [LLA]

\_\_\_\_\_ I wish to purchase circulation privileges in the amount of \_\_\_\_\_ (see prorated fee schedule) starting in the month of \_\_\_\_\_ 2018 and ending December 2018. [LLC]

**COMPLIMENTARY PRIVILEGES**

\_\_\_\_\_ I am the spouse of a member of the University staff or faculty. [LPA]  
My spouse is \_\_\_\_\_ Department \_\_\_\_\_ Ext. \_\_\_\_\_

\_\_\_\_\_ I am the spouse of a law student. My spouse is \_\_\_\_\_. [LPA]

\_\_\_\_\_ I am a TU Trustee. [LPC]

\_\_\_\_\_ I am a retired TU faculty or staff member. [LPC]

\_\_\_\_\_ I am a state, federal, tribal judge or magistrate. [LPC]

**Complimentary privileges are granted upon approval of the MLIC Director.**

**SIGNATURE REQUIRED**

I understand that privileges granted pursuant to this application may be revoked if I have misrepresented my purposes, have given false information, fail to honor restrictions placed on my access, or fail to abide by library rules and policies; and that I may be permanently barred from the building.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please make checks payable to **The Mabee Legal Information Center** and return to the address below:

Administrative Office  
Mabee Legal Information Center  
3120 E. Fourth Place  
Tulsa, OK 74104-2418

For additional information, please call (918) 631-3542.

**PRORATED FEE SCHEDULE (enter amount due)**

Alumni Circulation	
Individual Access Only	
Individual Access Plus Circulation	

**For Office Use Only**

Amount paid \$ \_\_\_\_\_ Date received \_\_\_\_\_ Expiration Date \_\_\_\_\_ Datatel# \_\_\_\_\_ ID# \_\_\_\_\_

Payment by: Cash \_\_\_\_\_ Check# \_\_\_\_\_ Mastercard \_\_\_\_\_ VISA \_\_\_\_\_ Discover \_\_\_\_\_ Billed \_\_\_\_\_

Entered into Membership Database \_\_\_\_\_